

Notice of Annual General Meeting of MRBD Ltd (the Manor Royal BID Company)

**Thursday, 14 November 2019 at 915am
At Sandman Signature Hotel, Tinsley Lane South, Crawley, RH10 8XH**

This notice is being sent to all registered Members and Directors of the MRBD Ltd

The Annual General Meeting of MRBD Limited will take place *at 915am on Thursday, 14 November 2019 at Sandman Signature Hotel, Tinsley Lane South, Crawley, RH10 8XH and forms part of the Manor Royal Matters Conference 2019.*

Papers in respect of this meeting, including Accounts of the Company for the last financial year, will be despatched to Members between 14 and 21 days before the date of the meeting for formal approval at the AGM. A copy of the Company's Annual Report will be available to attending members and subsequently online via the Manor Royal website.

In accordance with the Articles of Association of the Company one third of the current Directors must retire from office but thereafter will be entitled to put themselves up for re-election. Details of those Directors who are retiring and those, if any, seeking re-election will be reported in future correspondence and published online at www.manorroyal.org

MRBD Limited formally invites nominations from members(*) who wish to stand for election to the Board.

All nominations received from prospective Board Members (both new and those seeking re-election) will be presented for consideration at the AGM.

In the event that more nominations are received than available positions on the Board, an email ballot of members will be conducted prior to the AGM.

Nominations to the Board should be received by the BID Office by **5pm on Friday, 13 September 2019**

(*) Only registered members of the Manor Royal BID Company (MRBD Limited) may nominate Directors and vote on matters arising. Further guidance about registering as a member of MRBD Limited and the process for nominating yourself or a fellow BID Company member as a Director can be found online in the "The BID" section of the website (www.manorroyal.org).

Please email clare@manorroyal.org to confirm your attendance at the Annual General Meeting. Alternatively you can return a letter to Clare Silva (Operations Manager) at the MRBD Limited office.

As a registered member, if you cannot attend the AGM but wish to make arrangements for a proxy vote for someone to vote on your behalf, please make contact with BID Office.

For further information:

Manor Royal Business District (MRBD) Limited

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